

**GOVERNMENT OF TRIPURA
PUBLIC WORKS DEPARTMENT (R&B),**

No.F.6 (63)-PWD (GE)/(P-I) 2017-2018

/13733-55

Dated, Agartala the 29th November, 2021

M E M O R A N D U M

Sub: Apprenticeship Training for the session October, 2021 under the Apprenticeship Act, 1973.

The following passed out students of Degree holder in the branch of Electrical Engineering who have been selected for Apprenticeship Practical Training Under Apprentice Act, 1973 and Apprenticeship Policy of PWD, Tripura 2020 are placed in the offices as indicated against each of them for session starting from 1st December, 2021. The student concerned had executed their contract bonds for a period of 1(one) year, which will be reckoned from the date of their joining in the training as per provision of Apprenticeship Act.

Sl. No.	Name of Apprentice trainee	Address	Place of engagement under TSECL
Electrical Engineering Degree (UR)			
1	Smti Chandana Shil Sharma D/o Sri Janardhan Shil Sharma	Ratanpur, Lowgang, Belonia, South Tripura	O/o the Sr. Manager, 33/11 KV Betaga Sub-Station under ED, Santirbazar
2	Shri Debapratim Goswami, S/o- Sri Joydeb Goswami	Ramnagar, Road No-4, Agartala, West Tripura	O/o the Sr. Manager, 66 KV Badharghat Sub Station, Agartala under Transmission Division, Agartala
3	Shri Bishal Bhowmik, S/o- Shri Binode Bihari Bhowmik	A.D Nagar, Agartala, West Tripura	O/o the Sr. Manager, ESD-III, Bordowali Agartala under ED-II, Bordowali
Electrical Engineering Degree (ST)			
1	Smti. Chumki Marak D/o- Sri Nirmal Marak	Marsumpathar, Garji, Udaipur, Gomati District	O/o the Sr. Manager, ESD Matabari, under ED, Udaipur

The Degree holder apprentice is entitled to get stipend @ ₹4984/- (Rupees four thousand nine hundred eighty four) only. In this regard, it is to be mentioned here that 50% of the said amount will be paid from the State and the rest will be paid by the Central Government through Board of Practical Training.

The concerned Head of Offices are requested to furnish the monthly attendance to this end.


(Rajib Paul)

Under Secretary, PWD


Copy to:

- 1.P.S. to Managing Director, Corporate Office, TSECL, Tripura, Agartala for kind information.
- 2-3.The Director (Technical /Finance), Corporate Office, TSECL, Tripura, Agartala for information please.
- 4-7.The AGM, Transmission Circle, Agartala /EC-I, Agartala/ EC-Belonia EC- Gomati, TSECL for information please.
- 8-12.The DGM, Corporate & HRD/ Transmission Division, Agartala/ ED-II, Bardowali/ED-Santirbazar/ED-Udaipur, TSECL for information please.
- 13-16..O/o the Sr. Manager, ESD, Santirbazar/ ESD-III, Bardowali/ ESD-Matabari, / 66 KV Sub Station, Badharghat, TSECL for information and doing the needful accordingly.

17. The Sr. Manager, HRD, Corporate Office, TSECL, Tripura, Agartala for information.
18. The Office Superintendent, Establishment Section, Corporate Office, TSECL, Agartala **with a request to circulate the copies amongst different offices of TSECL and copies of apprentices have been sent to their registered e-mail ID.**
19. Executive Engineer, IE Division, Agartala/Udaipur.
20. Office Order Book.
21. ITCC, PWD, Netaji Chowmuhani with request to hoist in PWD website.

Copy also to:

The Director, Board of Practical Training, Eastern Region, Block-EA, Sector-1, Opposite Labony Estate, Salt Lake City, Kolkata, PIN- 700064


29/11/2021
Under Secretary, PWD

MEMORANDUM OF AGREEMENT (MOA)



सत्यमेव जयते

PWD, Tripura

Engagement of Degree/ Diploma Electrical Engineers for Apprenticeship Training in various work stations/offices under TSECL, Tripura as per the guideline of Ministry of HRD, Govt. of India and 'Board of Practical Training-Eastern Region (BOPT-ER)', Govt. of India.



TSECL, Tripura

Duration:- One year (for each session)

- (i) 1st July to 31st July for the candidates to enrol for the session starting from 1st October.
- (ii) 1st January to 31st January for the candidates to enrol for the session starting from 1st April.

TRIPURA STATE ELECTRICITY CORPORATION LIMITED (TSECL), TRIPURA

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PUBLIC WORKS DEPARTMENT (PWD), GOVERNMENT OF TRIPURA

This MOA is entered on 29th day of May in the year 2021-22.

Tripura State Electricity Corporation Limited (TSECL), Govt. of Tripura has accepted the proposal of Public Works Department (PWD), Govt. of Tripura as per the Notification No. F.6 (63)-PWD (GE)/2020/11081-241 dated 11th December 2021 regarding engagement of 29 (Twenty nine) Electrical Engineers for Apprenticeship training in different working stations/ offices under TSECL, Tripura for the session starts from 1st April 2021.

Here it is to mention that 29 (Twenty nine) Apprentices [28 Degree Engineers & 01 Diploma Engineer] will be engaged for next one (1) year and such type of Apprenticeship trainings will be held twice a year, which is as follows:-

- i. From 1st July to 31st July for the session starting from 1st October.
- ii. From 1st January to 31st January for the session starting from 1st April.

As per the Notification dated 11th December 2021, Registration of Students, their Scrutiny & Selection as Apprentice Trainees shall be done by the PWD, Govt. of Tripura. Selection of work place of the Trainees (for Electrical Engineers) shall be done by TSECL in consultation with PWD. In view of the smooth implementation of the apprenticeship training, the following guidelines need to be maintained by the Officials of TSECL:-

1. Records & Returns:-

- (i) Every Graduate or Diploma or Technician (Vocational) Apprentice shall maintain a daily record of the work done by him/her relating to the apprenticeship training in the form of a note book.
- (ii) The concerned DGM or Senior Manager of TSECL under whom the candidate is placed for training will record their observations/ remarks in the note book.

- (iii) The apprentices have to submit a 10 (ten) pages note of work done with observations at the end of each quarter to his mentor [i.e, concerned DGM or Senior Manager of TSECL] with a copy to the office of the Chief Engineer, PWD (R&B) through e-mail.
- (iv) The apprentices have to make a presentation prior to end of session explaining the works he/she has done in 1 (one) year before his mentor, officials of TSECL as nominated by the MD (TSECL) and PWD (R&B) as nominated by Chief Engineer, PWD(R&B).
- (v) Half yearly return or Annual return of such apprentices engaged for each establishment shall have to be submitted by the concerned DGM or Senior Manager, TSECL as per format of the department.
- (vi) Technician (Vocational) apprentices have to submit a 10 (ten) pages note of work done with observations at the end of session to his mentor [i.e, concerned DGM or Senior Manager of TSECL] with a copy to the Chief Engineer, PWD (R&B) through e-mail.
- (vii) The Technician (Vocational) apprentices have to make a presentation prior to end of session explaining the works he/she has done in 6 (six) months before his mentor, officials of TSECL as nominated by the MD (TSECL) and PWD(R&B) as nominated by Executive Engineer, PWD (R&B), Govt. of Tripura.

2. Payment of stipend to apprentices:-


The financial liabilities like- payment of stipend to the Apprentices to be taken care by the PWD, Govt. of Tripura, as per the Notification No. F.6 (63)-PWD (GE)/2020/11081-241 dated 11th December 2021.

3. Obligation of apprentice:

- (i) Every apprentice shall learn his trade conscientiously and diligently. He may attend the work site of TSECL, conduct survey and carry out instruction and all lawful orders of his superiors and mentors from TSECL. In case of misconduct and indiscipline, the apprentice shall be liable to be discontinued.
- (ii) He shall not take part any activities of the associations of the employees of TSECL, Tripura.
- (iii) He shall also carry out his obligations under the contract of Apprenticeship.

4. Obligation on the part of TSECL:

- (i) TSECL shall provide the training in the relevant branch/ trade in accordance with the provisions of the Apprentices Act and the Rules made there under and in terms of the contract of Apprenticeship.
- (ii) TSECL will not charge any fees from the apprentices in the process of training.
- (iii) If personal injury is caused to an apprentice by an accident arising out of in course of his training as an apprentice, TSECL shall not be liable to pay compensation.



- (iv) The mentor of TSECL i.e, concerned DGM or Senior Manager of TSECL will provide monthly working report/absentee statement of each Apprentices to the office of Chief Engineer, PWD (R&B), Govt. of Tripura with a copy to the DGM (HRD), Corporate Office, TSECL, Agartala through email.

5. Hours of work:-

- (i) The apprentice has to attend the office on all working days. In case, the apprentice wants to leave the office before the working hours, he/she has to take permission from his mentor or concerned DGM or Senior Manager of TSECL, as the case may be.
- (ii) The weekly and daily hours of work of an apprenticeship shall not exceed the following:-
- **Daily:** Not more than 8 hours (includes rest & the time spent on related instructions).
 - **Weekly:** Total number of hours per week shall be 42 to 48 (including rest & the time spent on related instructions.)
- (iii) No apprentice shall be engaged on training between the hours of 6 P.M and 8 A.M.

6. Grant of leave to apprentices:

(a) Casual leave:

- (i) Casual leave shall be admissible for a maximum 12 (twelve) days in a year.
- (ii) Any holiday intervening during the period of casual leave shall not be counted for the purpose of the limit of twelve days.
- (iii) Casual leave shall not be combined with medical leave. If casual leave is preceded or followed by medical leave, the entire leave taken shall be treated either as medical or casual leave, provided that it shall not be allowed to exceed the maximum period prescribed in respect of medical or casual leave, as the case may be.

(b) Medical Leave:

- (i) Medical leave up to 10 (ten) days for each year of training will be granted to the apprentice who is unable to attend duty owing to illness.
- (ii) Any holiday intervening during the period of medical leave shall be treated as medical leave and accounted for in the limits prescribed under **clause b. (i) above**.
- (iii) The apprentice has to produce a Medical Certificate from a registered Medical Practitioner in support of his / her medical leave. In case the apprentice fail to produce such certificate, the TSECL authority holds right to cancel or deny this request.

(c) Extra Ordinary Leave:

- (i) Extraordinary leave upto a maximum of 15 (fifteen) days in a year will be granted to the apprentice, after he/she has exhausted the entire casual & medical leave. If the authority is satisfied with the genuineness of the grounds on which the leave is applied for.

(d) Authority to grant Leave:

The concerned DGM or Senior Manager of TSECL under whom the apprentice is placed is competent to grant all kinds of leave.

(e) Stipend during leave:

No payment of stipend will be allowed in case the candidate remains on leave other than Casual Leave and Medical Leave.

7. Employment on completion of Apprenticeship Training:

- i. It shall not be obligatory on the part of the department to offer any employment to an apprentice nor shall it be obligatory on the part of the apprentice to accept an employment under the employer on successful completion of training.

8. Award of Certificate to the successful Apprentice Trainees:

- (i) On successful completion of the training, the PWD, Govt. of Tripura will issue a certificate of honour to each apprentice in case of successful completion of training by the apprentice (as per Notification dated 11th December 2021).

9. Amendment:

This MoA shall be amended in due course of time, if there is a change made in the guidelines related to the Apprenticeship of Electrical Engineers as per the direction of Govt. of Tripura/Central Govt., in future, if required.

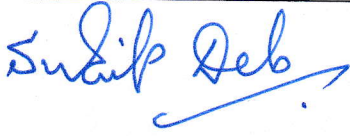
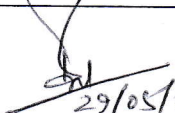
10. Limitation of Financial Liability

TSECL shall not be liable to PWD, Tripura for any financial liability or any consequential loss incurred by the any individual Apprentice in respect of his/her training period.

11. Notice:-

Any notice to be given under this MOA shall be in writing and shall be deemed to have been duly and properly served upon TSECL & PWD hereto if delivered against acknowledgement or by registered mail with acknowledgement due, addressed to the parties herein at the following addresses or such changed addresses as will be duly notified by the parties from time to time.

Name & Address of the Liason Officer for such Apprenticeship under TSECL & PWD in future:

<p> (Sudip Deb) Senior Manager (HRD) Tripura State Electricity Corporation Limited, Corporate Office, TSECL, Agartala-799001</p>	<p> 29/05/2024 (Rajib Paul) Under Secretary, PWD Govt. of Tripura (Name and Designation of the concerned officer) Office of the Chief Engineer, PWD (R&B), Secretariat Complex, Agartala</p>
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**GOVERNMENT OF TRIPURA
PUBLIC WORKS DEPARTMENT**

No.F.6(63)-PWD(GE)/2017-18/2150

Dated, Agartala , June 07, 2021.

CORRIGENDUM

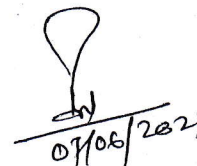
Please read “Notification No. F.6 (63)-PWD (GE)/2020/11081-241 dated 11th December 2020” instead of “Notification No. F.6 (63)-PWD (GE)/2020/11081-241 dated 11th December 2021” appeared at Para No.1 & 3 (Page No.1) and Pt. No.2 (Page No.2) & 8 (Page No.4) in the Memorandum of Agreement (MoA) between PWD & TSECL dated 29.05.2011 circulated vide this department’s letter of even numbered dated 30th May, 2021.



(Rajib Paul)

Under Secretary, PWD.

To,
The Managing Director,
TSECL,
Corporate Office, Agartala



Under Secretary, PWD.

GOVERNMENT OF TRIPURA
PUBLIC WORKS DEPARTMENT

No.F.6(63)/PWD(GE)/2017-18/

/ 1803

Dated, Agartala, the 31st May, 2021

To
The Managing Director,
TSECL,
Corporate Office, Agartala.


**Sub: Memorandum of Agreement for engagement of Electrical Engineering
pass out candidates for Apprentice Training under TSECL- regarding**

Sir,

With reference to the above, I am directed to send the duly signed original copy of the Memorandum of Agreement for engagement of Degree/Diploma Electrical Engineers for Apprentice Training in various offices under TSECL.

Enco: as stated

Yours faithfully,


31/05/2021

(**Rajib Paul**)

Nodal Officer, Training &
Under Secretary, PWD